

NORTH BERRIEN FIRE RESCUE

Standard Operating Guideline

Number: 140


Chain of Command

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Fire Chief



Purpose

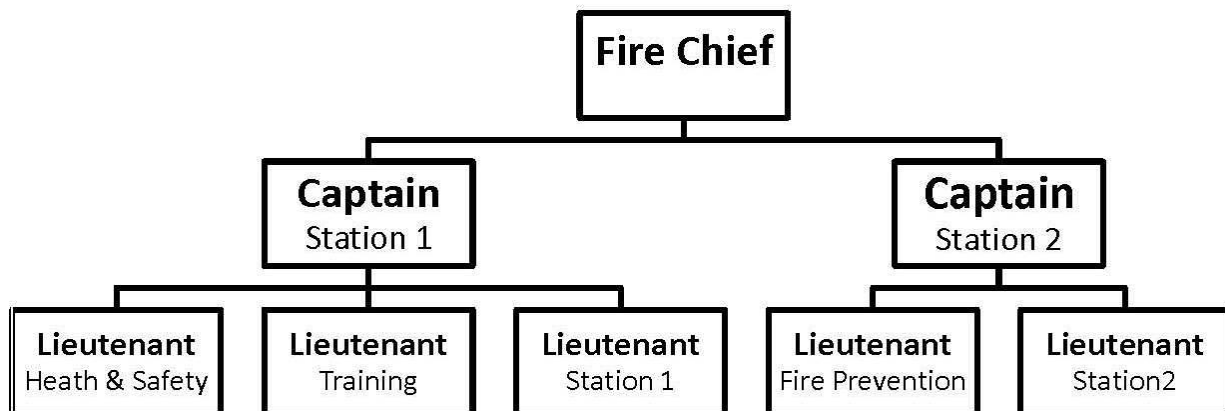
The purpose of this document is to establish the Chain of Command and Organizational Chart for the North Berrien Fire Rescue Department.

Scope

This policy shall be applied to all members of the North Berrien Fire and Rescue Department.

Policy

Members of the North Berrien Fire Rescue department shall operate, utilizing a chain of command based on the following organizational chart for all day to day, non-emergency functions:



Members of the North Berrien Fire Rescue Department shall:

1. Be assigned an immediate supervisor based on the above organizational chart.
 - a. Firefighters, Engineers, and Recruits shall be assigned a Lieutenant as their immediate supervisor. (Assignments posted at both stations.)
 - b. Lieutenants shall be assigned a Captain as their immediate supervisor.
 - c. Captains shall be assigned the Fire Chief as their immediate supervisor.
2. Shall follow orders issued by their immediate supervisor, or any Officer holding a higher rank than themselves.
3. Maintain the right to disregard orders, if they feel that the order is in violation of Department policy, presents an unnecessary safety concern, or will damage the image and/or reputation of the North Berrien Fire Rescue Department.
 - a. Members shall communicate any disregarding of orders to their immediate supervisor immediately. Stating the reason for their disregard.
 - b. Disregarding an order may result in discipline from the Fire Chief, if the disregard is deemed to be insubordination.
 - c. Members disregarding or disobeying an order shall expect to be required to prepare a written statement to the Fire Chief, explaining their actions.
4. Shall direct any and all complaints, concerns, requests or proposals to their immediate supervisor.
 - a. If a member has a complaint or concern with their immediate supervisor, they shall communicate the issue to that supervisor, in writing, prior to presenting the concern to the next organizational level.
 - b. If a member has a complaint or concern with the Fire Chief, they shall communicate the issue to the Fire Chief, in writing, prior to presenting the concern to the next organizational level (Joint Fire Board).

Violation of this policy shall result in disciplinary action, up to and including termination.